Timesheet 365



FDP Group streamlines time tracking and approvals with Timesheet 365

FDP Group manages project-based activities that require accurate time tracking, efficient timesheet submissions, and clear visibility into employee hours. To simplify its time management processes, the organization needed a solution that could work seamlessly within its Microsoft 365 and SharePoint environment.

FDP Group implemented Timesheet 365 to provide employees with a structured way to record time, submit timesheets, and manage project-related hours.

With features such as approval workflows, project-based time tracking, reporting, and export capabilities, Timesheet 365 helps FDP Group improve visibility into employee hours and project allocation while simplifying everyday timesheet management.

Customer: FDP Group
Website: https://www.fdpgp.ca/
Customer size: 51-200 employees
Country: Canada
Industry: Financial Services
Services: Financial, Wealth & Estate Planning

Streamlined Timesheets

Effortless Time Submission Process

Timesheet 365 provides employees with an efficient way to record and submit timesheets for approval.

Project-Based Time Tracking

Better Project Visibility

Project tracking and project member management help the organization monitor time allocation across different projects.

Approval Workflows

Structured Review Process

Approval workflows provide managers with a clear process for reviewing and approving submitted timesheets.

Challenges

FDP Group needed a more efficient way to manage employee timesheets and project-based time tracking. Manual or disconnected processes can make it more difficult to collect accurate time entries, manage approvals, and understand how employee hours are allocated.

The organization required a solution that could simplify timesheet submissions while integrating with its existing Microsoft 365 and SharePoint environment.

Why Timesheet 365 Was Selected

FDP Group selected Timesheet 365 because it provided the required functionality while fitting within its Microsoft 365 environment.

The solution supported key requirements including:

- Timesheet approval workflows
- Project-based time tracking
- Project member management
- Reporting and export capabilities
- Microsoft 365 and SharePoint integration

These capabilities helped FDP Group establish a more structured and efficient time management process.

Implementation Experience

The implementation and onboarding process was straightforward for FDP Group. The Apps365 team supported the setup and configuration process, answered questions, and helped the organization get started quickly.

When application updates were required, the Apps365 team scheduled sessions with the IT team and provided guidance to ensure the application remained up to date.

Key Features in Use

Timesheet 365 supports FDP Group's time management requirements through:

- Approval workflows
- Approval view
- Project-based time tracking
- Project member management
- Automated reminder notifications

- Reporting and export capabilities
- Draft status for saving timesheets before submission

These features help employees manage time entries more efficiently while giving managers better visibility into submitted hours and project allocation.

Solutions

Timesheet 365 provides FDP Group with a centralized solution for managing employee time tracking and project hours.

The organization can manage timesheet submissions through structured approval workflows, while project-based tracking provides visibility into how employee time is allocated across different activities.

Reporting and export capabilities help the team analyze time entries, and the Draft status option allows users to save timesheets before final submission, making the overall process more flexible.

Through continuous improvements and updates, Timesheet 365 continues to support FDP Group's evolving time management requirements.

Client Says

"Timesheet 365 has streamlined our timesheet submission and approval process. The project tracking, reporting, and approval features provide better visibility into employee hours and project time."

-Silvia, FDP Group

Support Experience

FDP Group has had a positive experience with the Apps365 Product, Support, and Customer Success teams.

The team responded quickly to requests, often within a few hours, and worked closely with FDP Group to investigate queries and provide solutions. Remote sessions were arranged when required, and product improvements were introduced based on customer feedback.

Recommendation

"We would recommend Timesheet 365 to organizations looking for a straightforward timesheet management solution within Microsoft 365. It provides the features needed to manage employee time and project tracking efficiently while being supported by responsive teams that continue to improve the product."

Key Benefits to FDP GROUP

- Simplified employee timesheet submission and approval.
- Better visibility into employee hours and project allocation.
- Efficient project-based time tracking.
- Automated reminders for improved submission management.
- Reporting and export capabilities for better analysis.
- Continuous product improvements and responsive support.

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SOC 2 COMPLIANT TYPE II

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